

MEETING of DITCHEAT PARISH COUNCIL

NOTICE OF MEETING - Members of Ditchheat Parish Council are hereby summoned to the meeting of Ditchheat Parish Council to be held **remotely**, as per the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) England Regulations 2020, on Thursday 1st October 2020, commencing at 7.30pm.

Any members of the public who wish to access the meeting should contact the Clerk – Pam Griffiths, clerk@ditchheatparishcouncil.org.uk or tel. 01749 860443 for help of how to do so. If you wish to ask the council a question this must be provided at least 24 hours in advance of the meeting to the Parish Clerk.

PUBLIC PARTICIPATION – Opportunity for members of the public to address the Parish Council.

AGENDA

133/20 APOLOGIES FOR ABSENCE.

134/20 COUNTY AND DISTRICT COUNCILLORS REPORTS.

135/20 REPORT FROM AVON & SOMERSET CONSTABULARY- PCSO DURY/BEAT OFFICER.

136/20 CODE OF CONDUCT – Declarations of interest and dispensations.

- a) To receive any declarations of interest on items included on the agenda.
- b) To consider any requests for dispensation for disclosable pecuniary interests.

137/20 MINUTES - To approve the minutes of the meeting held on 27th August 2020 and resolve that the minutes will be signed at a later date when physical meetings are re-convened.

138/20 MATTERS ARISING - from the meeting held on 27th August.

- a) Grant application for the replacement for the safety matting in the playground – update from the Clerk.

139/20 MINUTES - To approve the minutes of the meeting held on 10th September 2020 and resolve that the minutes will be signed at a later date when physical meetings are re-convened.

140/20 MATTERS ARISING - from the meeting held on 10th September 2020.

141/20 PLANNING

- a) To consider the following planning applications:

- 1) Full application – Conversion of agricultural barn to 1 no two bedroom dwellinghouse, yew Tree Farm, Wraxall. Ref: 2020/1716/FUL.
- 2) Householder application – Erection of a single storey rear extension, part removal of pitched roof and new flat roof section with terrace, alterations to external openings, new dormers in roof, and removal of sandstone columns at the front of the property, Wraxall House, Wraxall. Ref: 2020/1814/HSE.

142/20 CLERK'S SALARY – to approve the increase in the annual salary of the Clerk as per the National Joint Council the national increase in salary award from £3,500.64 to £3,597.36 (an annual increase of £96.72). If approved the award should be backdated to 1st April 2020.

143/20 FINANCE

- a) Balance of accounts as at 30/09/2020 – verbal report from the Clerk.
- b) Approval of Parish Council payments and authority to sign cheques for the following:
 - 1) Claire Downes for work on the website - £35.00.

- 2) Miss P Griffiths for Clerk's salary 1st July to 30th September - £899.34 if salary increase approved plus backdated amount of £24.18 for period 1st April to 30th June = £923.52.
 - 3) HMRC for PAYE/NICs – (based on salary increase being approved) - £184.60.
 - 4) Miss P Griffiths for Clerk's expenses 1st July to 30th September - £29.53.
- c) To note the payments to the following:
- 1) Tony's Garden Services for grounds maintenance for 7th and 24th August 2020 - £140.00.

- 144/20 Consultation on planning for the future white paper – to approve the draft response as circulated. (RJ, HH and RH).
- 145/20 Consultation on transparency and competition (land control) – to approve the draft response as circulated. (CE and the Clerk).
- 146/20 Consultation on draft Walking and Cycling Manifesto for Somerset – to approve the draft response as circulated. (RJ and HH)
- 147/20 PLAYGROUND
- a) To consider the report following the annual inspection and risk assessment and the actions that are required.
 - b) Any matters of report.
- 148/20 HIGHWAYS
- a) To note the temporary Road Closure: A371 at Prestleigh Hill – 12th to 30th October 2020.
 - b) Update on items/matters for repair previously reported.
 - c) To agree new matters for report to the Highways authority.
- 149/20 FOOTPATHS, BRIDLEWAYS AND RIGHTS OF WAY.
- a) Update on matters previously reported.
 - b) Any matters for report.
- 150/20 HEALTH & SAFETY.
- 151/20 CLERK'S REPORT AND CORRESPONDENCE.
- a) Correspondence.
 - b) Reports/items for information:
 - 1) Update on Support group for COVID -19 pandemic.
- 152/20 ITEMS OF REPORT AND INCLUSION ON AGENDA FOR THE NEXT MEETING.
- a) Chairman.
 - b) Members:
 - Feedback, on the recent Parish Forum which discussed the Stronger Somerset Business Case, from HH.

Signed: P Griffiths, Clerk to Ditchat Parish Council.

Dated: 26th September 2020.

DATE OF THE NEXT MEETING – 12th November 2020, or sooner if urgent business necessitates, at 7.30 pm to be held remotely due to COVID-19 unless otherwise advised.

If necessary, a Planning meeting will be held remotely due to COVID-19 unless otherwise advised on 22nd October 2020 7.30 pm.

PLEASE CHECK THE NOTICEBOARDS FOR AGENDAS AND DATES.
MEMBERS OF THE PARISH AND PRESS WELCOME.