

MEETING of DITCHEAT PARISH COUNCIL

AGENDA

MEMBERS OF DITCHEAT PARISH COUNCIL ARE HEREBY SUMMONED TO THE MEETING OF DITCHEAT PARISH COUNCIL TO BE HELD ON THURSDAY 18th JULY 2019, COMMENCING AT 7.30PM, AT CHURCH ROOM, DITCHEAT.

PUBLIC PARTICIPATION – Opportunity for members of the public to address the Parish Council.

101/19 APOLOGIES FOR ABSENCE.

102/19 CO-OPTION TO FILL THE VACANCY ON THE PARISH COUNCIL - to receive any nominations for co-option and to vote on any nominations received.

103/19 To pass a resolution (under the public bodies admission to meetings Act 1960) to exclude the public and press from Item 121/19 on the agenda on the grounds of confidentiality.

104/19 COUNTY AND DISTRICT COUNCILLORS REPORTS.

105/19 REPORT FROM AVON & SOMERSET CONSTABULARY- PCSO DURY/BEAT OFFICER.

106/19 CODE OF CONDUCT – Declarations of interest and dispensations.
a) To receive any declarations of interest on items included on the agenda.
b) To consider any requests for dispensation for disclosable pecuniary interests.

107/19 MINUTES - To approve the minutes of the meeting held on 16th May 2019.

108/19 MATTERS ARISING - from the meeting held on 16th May 2019.
a) New signs for playground – The Clerk.
b) Lintern Close – signs requesting dog walkers to clear up any dog waste – The Clerk.
c) Parking - Southview.
d) Public Sector Bodies Accessibility Regulations 2018.
e) Repair of wooden fence alongside the river by the Alham Bridge.
f) Red Ensign for Merchant Navy Day on 3rd September.

109/19 MINUTES - To approve the minutes of the meeting held on 13th June 2019.

110/19 MATTERS ARISING - from the meeting held on 13th June 2019.
a) Proposed development of Folly Orchard – meeting held by Orme.

111/19 MINUTES - To approve the minutes of the meeting held on 4th July 2019.

112/19 MATTERS ARISING - from the meeting held on 4th July 2019.

113/19 PLANNING
To note that planning permission has been granted for the following:
a) Longhill Farm. Ref: 2019/0581/FUL.
b) Land at Back Lane – approval of conditions. Ref: 2019/1091/APP.

114/19 CLERK'S SALARY – To confirm that the Clerk's salary should rise in line with the National Joint Council for Local Government Service agreed new pay scales – an increase of £83.28 per year.

115/19 FINANCE

- a) Internal Audit for year ended 31st March 2019 – to consider the report from internal auditor and the Clerk's response.
- b) To approve the accounts for 2018/2019.
- c) Annual Return - Section 2 Statement of Accounts; to approve and sign.
- d) To approve the reconciliation of the bank accounts for the first quarter of the year 2019/2020.
- e) Cash book balance as at 10th July - to receive a verbal report.
- f) Approval of Parish Council payments and authority to sign cheques.
 - 1) Mendip District Council (MDC) for Election Services - £101.00.
 - 2) CPRE membership fee - £36.00.
 - 3) Parochial Church council for room hire from 20th December 2018 to 4th July 2019 inclusive - £90.00.
 - 4) Clerk's salary 1st April to 30th June 2019 – £700.16 if pay award agreed otherwise £683.53.
 - 5) HMRC for PAYE/NICs 1st April to 30th June 2019 - £175.00 if pay award agreed otherwise £170.83.
 - 6) Clerk's expenses 1st April to 30th June 2019 - £23.50.
- g) To note payments for the following:
 - 1) Tony's Garden Services for grounds maintenance for June 2019 - £140.00
 - 2) Information Commissioner's Office (ICO) - £35.00 by direct debit.

116/19 PLAYGROUND

- a) Annual inspection and risk assessment – to confirm that Wicksteed Leisure should be instructed to carry out the inspection and risk assessment.
- b) Any matters of report.

117/19 HIGHWAYS

- a) Update on items/matters for repair previously reported.
- b) To agree new matters for report to the Highways authority.

118/19 FOOTPATHS, BRIDLEWAYS AND RIGHTS OF WAY.

- a) Update on matters previously reported.
- b) Any matters for report.

119/19 FEEDBACK FROM COUNCILLOR ATTENDING 'THE RENDEZVOUS'.

120/19 HEALTH & SAFETY.

121/19 SOMERSET COUNTY COUNCIL CHAIR'S AWARD – To note that the Chairman of Ditchat Parish Council received an award for Service to the Community of Ditchat.

122/19 PROTOCOL FOR MARKING THE DEATH OF A SENIOR NATIONAL FIGURE.

123/19 CLERK'S REPORT AND CORRESPONDENCE.

- a) Correspondence.
- b) Reports/items for information.

1) Closure and subsequent reopening of post box in Ditcheat.

124/19 ITEMS OF REPORT AND INCLUSION ON AGENDA FOR THE NEXT MEETING.

- a) Chairman.
- b) Members.

Signed: P Griffiths Clerk to Ditcheat Parish Council.

Dated: 13th July 2019.

DATE OF THE NEXT MEETING – 8th AUGUST 2019 AT 7.30 pm in the Church Room.

PLEASE CHECK THE NOTICEBOARDS FOR AGENDAS AND DATES.

MEMBERS OF THE PARISH AND PRESS WELCOME.