

MEETING of DITCHEAT PARISH COUNCIL

AGENDA

MEMBERS OF DITCHEAT PARISH COUNCIL ARE HEREBY SUMMONED TO THE MEETING OF DITCHEAT PARISH COUNCIL TO BE HELD ON THURSDAY 16th MAY 2019, COMMENCING AT 7.30PM, AT CHURCH ROOM, DITCHEAT.

069/19 ELECTION OF CHAIRPERSON of the Parish Council for the year 2019 – 2020 and signing of declaration of acceptance of office or to approve arrangements for the receipt of the declaration of office if elected Chairperson is not present at the meeting.

070/19 ELECTION OF VICE-CHAIRPERSON for the year 2019 - 2020.

PUBLIC PARTICIPATION – Opportunity for members of the public to address the Parish Council.

071/19 APOLOGIES FOR ABSENCE.

072/19 CO-OPTION TO FILL THE VACANCY ON THE PARISH COUNCIL - to receive nominations for co-option and to vote on any nominations received.

073/19 COUNTY AND DISTRICT COUNCILLORS REPORTS.

074/19 REPORT FROM AVON & SOMERSET CONSTABULARY- PCSO DURY/BEAT OFFICER.

075/19 CODE OF CONDUCT – Declarations of interest and dispensations.
a) To receive any declarations of interest on items included on the agenda.
b) To consider any requests for dispensation for disclosable pecuniary interests.

076/19 MINUTES - To approve the minutes of the meeting held on 25th April 2019.

077/19 MATTERS ARISING - from the meeting held on 25th April 2019.
a) New signs for playground – The Clerk.
b) Lintern Close – signs requesting dog walkers to clear up any dog waste – The Clerk.
c) Parking - Lintern Close and Southview.
d) Floodlights causing hazard on Ditchheat Hill.
e) Dog fouling on Ditchheat Hill.
f) Water main replacement Wraxall Road.
g) Public Sector Bodies Accessibility Regulations 2018.
h) Overhanging hedge on footpath in Smiths Lane.

078/19 REVIEW OF COUNCIL MEMBERSHIP TO OTHER BODIES.
a) Somerset Association of Local Councils (SALC).
b) Somerset Playing Fields Association.
c) Community Council for Somerset.
d) CPRE.

079/19 ELECTION OF MEMBERS' TO SPECIAL AREAS OF RESPONSIBILITY.
a) Highways and Road Safety.
b) Footpaths and Rights of Way.
c) Playground.

- d) Finance and Budget (including checks of the Parish Council Finances).
- e) Mendip District Council Strategic Plans, Housing and Planning.
- f) Standing Orders.
- g) Press and media.
- h) Insurance.
- i) Legal
- j) Other if/as required.

080/19 CONFIRMATION OF USE OF ADOPTED POLICIES and approve policies/procedures and consider if others are required:

- a) Standing Orders.
- b) Financial Regulations.
- c) Code of Conduct.
- d) Freedom of Information Act Scheme & Schedule of Charges.
- e) Disciplinary Procedure.
- f) Complaints Procedure.

081/19 APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES TO PARISH ORGANISATIONS.

- a) Jubilee Hall committee.
- b) Other if required.

082/19 PLANNING

- 1) To consider the following planning applications:
 - 1) Full application: Erection of two storey and single storey side extensions, Brookfield, Ditchat. Ref: 2019/0784/FUL.
- 2) To note that planning permission has been granted for the following:
 - 1) The Alhampton Inn. Ref: 2019/0633/FUL.

083/19 PARISH COUNCIL INSURANCE – to confirm that the current policy remains appropriate – RH.

084/19 FINANCE

- a) Cash book balance as at 10th May - to receive a verbal report.
- b) To approve the purchase of the most recent (11th) edition of Local Council Administration by Charles Arnold-Baker - £129.99.
- c) Approval of Parish Council payments and authority to sign cheques.
 - 1) SALC Affiliation fees 2019/20 - £196.20.
 - 2) Tony's Garden Services for grounds maintenance for April 2019 - £210.00.
- d) To confirm the Clerk as the Responsible Financial Officer (RFO).
- e) To confirm the appointment of Longhill Accounting as the Internal Auditor for the year 2019 – 2020.
- f) Assets Register – review and update further if necessary.
- g) Risk assessment – review and amend as appropriate.

085/19 PLAYGROUND

- a) Any matters of report.

086/19 HIGHWAYS

- a) Update on items/matters for repair previously reported.
- b) To agree new matters for report to the Highways authority.

087/19 FOOTPATHS, BRIDLEWAYS AND RIGHTS OF WAY.

- a) Update on matters previously reported.

b) Any matters for report.

088/19 FEEDBACK FROM COUNCILLOR ATTENDING 'THE RENDEZVOUS'.

089/19 HEALTH & SAFETY.

090/19 CLERK'S REPORT AND CORRESPONDENCE.

a) Correspondence.

b) Reports/items for information.

1) For information: Seafarers UK – request to help raise public awareness by flying a Red Ensign on Merchant Navy Day, 3rd September 2019.

091/19 ITEMS OF REPORT AND INCLUSION ON AGENDA FOR THE NEXT MEETING.

a) Chairman.

b) Members.

Signed: P Griffiths Clerk to Ditcheat Parish Council.

Dated: 12th May 2019.

DATE OF THE NEXT MEETING – 27th JUNE 2019 AT 7.30 pm in the Church Room.

If necessary, a Planning meeting will be held on 6th June in the Church Room at 7.30 pm.

PLEASE CHECK THE NOTICEBOARDS FOR AGENDAS AND DATES.
MEMBERS OF THE PARISH AND PRESS WELCOME.