

## Ditchheat Parish Council – Explanation of variances

			<b>Variance Increase (+) or decrease (-) (2018 less 2017)</b>	<b>% (Variance divided by 2017 figure multiplied by 100)</b>	<b>Explanation required? Less than £250? - No Less than 15% - No More than 15% - Yes</b>
<b>Box on section 1</b>	<b>2017</b>	<b>2018</b>			
Box 2 Annual Precept	£10,000	£10,400	+ £400	4%	No
Box 3 Total other receipts	£525	£4,589	+ £4,064	774%	Yes
Box 4 Staff costs	£3,284	£3,351	+ £67	2%	No
Box 5 Loan interest/ capital repayments	None	None	None	None	No
Box 6 All other payments	£9,004	£12,543	+ £3,539	39%	Yes
Box 9 Total fixed assets	£25,413	£25,413	0	0%	No

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<b>BOX NO 3 - Total other receipts</b>	£
Figure in 2017 column	525
Figure in 2018 column	4589
Variance (2018 figure less 2017 figure)	4064

<b>Reasons (as many as are applicable)</b>	<b>Amount £</b>
Reason 1 The Parish Council received a grant of £2,568 towards the purchase of a defibrillator	2,568
Reason 2 The Parish Council received a donation of £920 towards the installation and training for the defibrillator	920
Reason 3 The Parish Council received a grant of £1,000 towards the replacement of safety matting in the playground	1,000
Reason 4	
Unexplained	0
Confirm unexplained amount is less than 15% of 2018 figure	Yes

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<b>BOX NO 6 – All other payments</b>	£
Figure in 2017 column	9,004
Figure in 2018 column	12,543
Variance (2017 figure less 2018 figure)	+ 3,539

<b>Reasons (as many as are applicable)</b>	<b>Amount £</b>
Reason 1 Clerk's Salary in 17/18	+£34.00
Reason 2 Clerk's expenses in 17/18	+£68.00 (due to IT issues - recovery of PC emails etc)
Reason 3 Repairs/replacement of playground equipment - including purchase of Safety matting	+ £2,199.97
Reason 3 Grass cutting/grounds maintenance 17/18	+£130.00 (due to modest increase per cut)
Reason 4 Repairs and maintenance to footpath	- £153.33 (cost of materials for footpath repair less than 16/17 year)
Reason 5 Room hire 17/18	+£34.50 (more meetings due to planning meetings)
Reason 6 Insurance premium in 2017/18 was £16.22 more than 2016/17	+£16.22
Reason 7 Purchase of litter bin in 2017/18 for playing field	+ £167.04
Reason 8 Donations/grants in 2016/17 were £750 more due to grant to PCC towards refurbishment of Church Room	-£750.00
Reason 9 No training costs in 2017/18 was £241.00 in 2016/17	- £241.00
Reason 10 Payment for defibrillator and hire of hall in 2017/18	+ £2380.00
Reason 11 Website costs in 2017/18 £0 in 2016/17	+ £60.00
Reason 12 Maintenance of signpost	+ £16.25
Unexplained	+£141.78
Confirm unexplained amount is less than 15% of 2017 figure	Yes

# **Ditcheat Parish Council – Explanation of variances**

## **Section 4**

Ditcheat Parish Council does not operate a petty cash system.