

# **MEETING of DITCHEAT PARISH COUNCIL**

## **AGENDA**

MEMBERS OF DITCHEAT PARISH COUNCIL ARE HEREBY SUMMONED TO THE MEETING OF DITCHEAT PARISH COUNCIL TO BE HELD ON THURSDAY 22<sup>nd</sup> JUNE 2017, COMMENCING AT 7.30PM, AT CHURCH ROOM, DITCHEAT.

**PUBLIC PARTICIPATION** – Opportunity for members of the public to address the Parish Council.

093/17 APOLOGIES FOR ABSENCE.

094/17 COUNTY AND DISTRICT COUNCILLORS REPORTS.

095/17 REPORT FROM AVON & SOMERSET CONSTABULARY- PCSO DURY/BEAT OFFICER.

096/17 CODE OF CONDUCT – Declarations of interest and dispensations.  
a) To receive any declarations of interest on items included on the agenda.  
b) To consider any requests for dispensation for disclosable pecuniary interests.

097/17 MINUTES - To approve the minutes of the meeting held on 11<sup>th</sup> May 2017.

098/17 MATTERS ARISING - from the meeting held on 11<sup>th</sup> May 2017.  
a) Land opposite The Lodge on the A37 – update if available.  
b) Adoption of telephone kiosk in Alhampton for installation of defibrillator.  
c) HGVs using Ditchheat as shortcut from A37 to A371.

099/17 MINUTES - To approve the minutes of the meeting held on 1<sup>st</sup> June 2017.

100/17 MATTERS ARISING - from the meeting held on 1<sup>st</sup> June 2017.

101/17 CO-OPTION OF COUNCILLOR – to consider the co-option of a councillor following the resignation of Andrew Sage.

102/17 PLANNING  
a) To consider the following planning applications:  
1) Proposed repairs, internal alterations and ground floor extension Former Stables at Ringwell House Ditchheat. Household Application and Listed building consent Ref. 2017/1088/HSE and 2017/1089/LBC.  
2) Erection of double garage, Langford Barn, Alhampton. Household application Ref: 2017/1587/HSE.

103/17 FINANCE  
a) Internal Audit for year ended 31<sup>st</sup> March 2017 – to consider the report from internal auditor and the Clerk's response.  
b) To approve the accounts for 2016/2017.  
c) Annual Return Section 2 Statement of Accounts; to approve and sign.  
d) Bank balances as per cash book at 14<sup>th</sup> June - to receive a verbal report.  
e) Approval of Parish Council payments and authority to sign cheques.  
1) Mr C Evans for materials and fuel for the repair of Ditchheat to Sutton footpath - £124.72.  
2) CPRE for membership renewal – minimum £36.00.  
3) Miss P Griffiths – Clerk's salary 1<sup>st</sup> April – 30<sup>th</sup> June 2017 - £837.64.

- f) To consider request from Evercreech Explorer Scouts for a grant of £200.00 in support of the Scout movement.
- g) To note payment to the following:
  - 1) Tony's Garden Services for grass cutting on 5<sup>th</sup>, 15<sup>th</sup> and 26<sup>th</sup> May 2017 - £195.00.
  - 2) Parochial Church Council of Ditchheat for room hire from 15<sup>th</sup> December to 11<sup>th</sup> May = £67.00.
- h) To note as previously advised the 2017-18 national pay award for Clerks of 1% has been agreed = additional £33.38 per annum.

104/17 PLAYGROUND

- a) To note that the application for funding from the Tesco Bags for Life has been successful and a grant of £1,000.00 will be received within two weeks.
- b) Any matters of report.

105/17 CUTTING OF VERGES IN THE PARISH

To consider the letter send to the PC and the Parish Plan Steering Group (PPSG) by Dr. Osmond regarding the early cutting of the verges prior to 5<sup>th</sup> June as indicated in the Somerset Highways Environmental maintenance leaflet.

106/17 HIGHWAYS

- a) Update on items/matters for repair previously reported.
- b) To agree new matters for report to the Highways authority.

107/17 FOOTPATHS, BRIDLEWAYS AND RIGHTS OF WAY.

- a) Update on matters previously reported:
  - 1. Bridge on SM6/26.
- b) Any matters for report.

108/17 FEEDBACK FROM COUNCILLOR ATTENDING 'THE RENDEZVOUS'.

109/17 HEALTH & SAFETY.

110/17 CLERK'S REPORT AND CORRESPONDENCE.

- a) Correspondence.
  - 1) To consider the request from Seafarers UK to commemorate Merchant Navy Day on 3<sup>rd</sup> September by flying the Red Ensign which is the official flag of the British Merchant Navy.
- b) Reports/items for information.
  - 1) To note that there were no matters arising from the Annual Parish meeting.

111/17 ITEMS OF REPORT AND INCLUSION ON AGENDA FOR THE NEXT MEETING.

- a) Chairman.
- b) Members.

Signed: P Griffiths Clerk to Ditchheat Parish Council.

Dated: 17/06/2017.

DATE OF THE NEXT MEETING –3<sup>rd</sup> AUGUST 2017 AT 7.30 pm in the Church Room.

If necessary, a Planning meeting will be held on 13<sup>th</sup> July 2017 the Church Room at 7.30**pm**.

PLEASE CHECK THE NOTICEBOARDS FOR AGENDAS AND DATES.  
MEMBERS OF THE PARISH AND PRESS WELCOME.