

# **MEETING of DITCHEAT PARISH COUNCIL**

## **AGENDA**

MEMBERS OF DITCHEAT PARISH COUNCIL ARE HEREBY SUMMONED TO THE MEETING OF DITCHEAT PARISH COUNCIL TO BE HELD ON THURSDAY 10<sup>th</sup> MARCH 2016, COMMENCING AT 7.30PM, AT CHURCH ROOM, DITCHEAT.

**PUBLIC PARTICIPATION** – Opportunity for members of the public to address the Parish Council.

020/16 APOLOGIES FOR ABSENCE.

021/16 COUNTY AND DISTRICT COUNCILLORS REPORTS.

022/16 REPORT FROM AVON & SOMERSET CONSTABULARY- PCSO DURY/BEAT OFFICER.

023/16 CODE OF CONDUCT – Declarations of interest and dispensations.  
a) To receive any declarations of interest on items included on the agenda.  
b) To consider any requests for dispensation for disclosable pecuniary interests.

024/16 MINUTES - To approve the minutes of the meeting held on 28<sup>th</sup> January 2016.

025/16 MATTERS ARISING - from the meeting held on 28<sup>th</sup> January 2016.  
a) Post Office Home Service – update if available.  
b) Parish Council website – The Clerk.  
c) Fencing around the green at Southview, Ditchheat.  
d) Alhampton village records – LH.  
e) Intervention limits pertaining to Speed Indicator Devices (SID).  
f) Jubilee trees – to note the trees have been planted.  
g) Housing and Planning Bill – response from Hastoe.  
h) Brook House Inn – new access. RH.  
i) Litter pick.  
j) Signs by the car parking for Haddon Wood – HH.

026/16 PLANNING  
a) To consider whether the PC wishes to make representation to the Planning Board to be held on 16<sup>th</sup> March at which the planning application 2015/2852/FUL Queens Arms, Wraxall will be considered.  
b) To note acknowledgement from MDC of the PC's response to the Local Plan Part II.  
c) To note that planning permission has been granted for the following:  
1) Owley Farm, Ref. 2015/2892/HSE.  
2) Ditchheat Hill Farm, Ref. 2015/3021/VRC.  
d) To note that since the site on land east side of the A37 opposite the Lodge has been cleared and a new access has been formed off the Class 4 road to Ditchheat, next to the reservoir and a new entrance has been formed to The Lodge on the west side of the road and that planning permission has been granted under application Ref. 2015/2978/HSE the Planning Enforcement Section will therefore undertake no further action in respect of this issue.

027/16 FINANCE

- a) Changes to the smaller authorities' local audit – to consider whether or not to opt out of the external audit arrangements that Smaller Authorities' Audit Appointments Limited (SAAA) is putting in place (additional information sent with the agenda).
- b) Balance of bank accounts as at 10<sup>th</sup> March 2016 – verbal report from the Clerk.
- c) Approval of Parish Council payments and authority to sign cheques.
  - 1) Tony's Garden Services for grass cutting on 12<sup>th</sup> February 2016 - £65.00.
  - 2) Habitat Aid for the additional trees planted including stakes and ties - £176.00.
  - 3) Mr C Evans for materials for repair to Ditchheat to Sutton footpath – sand from Bradfords £57.49 and scalplings from Bateman Ltd - £147.32 =Total £204.81.
  - 4) Mr C Evans for equipment for cleaning safety matting in the playground - £14.82.
  - 5) Clerk's salary for period 1<sup>st</sup> January to 31<sup>st</sup> March 2016 = £656.91.
  - 6) HMRC for PAYE/NICs for period 1<sup>st</sup> January to 31<sup>st</sup> March 2016 = £164.20.
- d) To note payment to Namesco Limited for website renewal for period 11<sup>th</sup> March 2016 to 10<sup>th</sup> March 2017 = £65.99.

028/16 PARISH PLAN

- a) Update on action plans – HH/RY.

029/16 PLAYGROUND

- a) To consider the quotations for the replacement of the safety matting in the toddlers' play equipment area; to discuss how to take the matter forward following councillors visits to other playgrounds.
- b) To confirm that Wicksteed will carry out the annual inspection and risk assessment of the playground.
- c) Any matters of report.

030/16 HIGHWAYS

- a) Speed limit through Alhampton – update from The Clerk.
- b) Update on items/matters for repair previously reported.
- c) To agree new matters for report to the Highways authority.
- d) To note the temporary road closure of Bruton Road and Cole Road from 28<sup>th</sup> March for approximately 10 days to facilitate construction works for zebra crossing, speed cushions and improvements to highway drainage.

031/16 FOOTPATHS, BRIDLEWAYS AND RIGHTS OF WAY.

- a) Update on matters previously reported:
  - 1. The absence of the stile and boards to cross the ditch on path SM 6/33 (path that crosses Jacobs Lane).
  - 2. Replacement of stile with a Bristol gate on footpath SM 6/32.
  - 3. Trip hazard on concrete path alongside playground – CE.
  - 4. Path by newly created car park by the farm shop – CE.
  - 5. Rights of Way activity log – all councillors to forward information on any activity undertaken in 2015/2016 to the Clerk.
- b) Any matters for report.

032/16 Car parking in Ditchheat village – RH.

033/16 To consider the possible proposal to change kerbside service collections – LH.

034/16 Somerset Day Celebrations on 11<sup>th</sup> May 2016.

035/16 FEEDBACK FROM COUNCILLOR ATTENDING 'THE RENDEZVOUS'.

036/16 HEALTH & SAFETY.

037/16 CLERK'S REPORT AND CORRESPONDENCE.

- a) Correspondence.
- b) Reports/items for information.

038/16 ITEMS OF REPORT AND INCLUSION ON AGENDA FOR THE NEXT MEETING.

- a) Chairman.
- b) Members.

Signed: P Griffiths Clerk to Ditchheat Parish Council.

Dated: 6<sup>th</sup> March 2016.

DATE OF THE NEXT MEETING – 21<sup>st</sup> APRIL 2016 AT 7.30 pm in the Church Room.

If necessary, a planning meeting will be held on the 31<sup>st</sup> March 2016 following the Annual Parish meeting.

PLEASE CHECK THE NOTICEBOARDS FOR AGENDAS AND DATES.  
MEMBERS OF THE PARISH AND PRESS WELCOME.